

DDDG Meeting 05

26 August 2025 at 10:00 - Web-Conference

| Attendee | Company |
|---------------------------|-------------------|
| Attendees | |
| Kevin Woollard [KW] | British Gas |
| Peter Waymont [PW] | UK Power Networks |
| Ian Burman [IB] | Green GEN Cymru |
| Mark Bellman [MB] | ENWL |
| Code Administrator | |
| Furqan Aziz [FA] | Chair |
| Hannah Proffitt [HP] | Secretariat |
| Apologies | |
| Donna Jamieson [DJ] | IDCSL |

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this meeting to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting.

Apologies

- 1.2 Apologies are included in the table above.

Minutes of the Previous Meeting

- 1.3 No feedback was provided.
- 1.4 Slides presented during the meeting are included as Attachment 1.

2. Actions

- 2.1 The Chair provided the following updates on the outstanding actions.

03/01 - The Chair to create a mock view of the charging data and present to the DCMDG at the July meeting.

- 2.2 The Chair advised that the mock view was presented to the DCMDG at their July meeting and noted there was strong support for the request, with users agreeing with Ofgem's concerns.
- 2.3 The Chair noted that members agreed there is value in a centralised and standardised hub and that some stakeholders requested all tariff data is included but recognised the associated challenges (EHV data). The Chair added that some members raised concerns regarding the accuracy of manually uploaded data and highlighted that any solution would include extra checks on the data.
- 2.4 The Chair noted that the DCMDG raised no objections regarding API integration in the future and agreed that a DDDG subgroup should be created to support development.
- 2.5 The Chair advised that they presented the subgroup proposal to the DCUSA Board at their August meeting, and it was approved. The Chair added that the Board asked for a risk register to be created and that regular feedback is submitted to the Board regarding progress.
- 2.6 The Chair noted that they would progress in establishing the technical subgroup and would provide an update at the next meeting.

04/01 - Chair to progress new development idea – DCUSA Document to be added as a dataset to the Public REST API.

- 2.7 The Chair advised that the Board had approved this request at their August meeting. The Chair highlighted that the estimated resource time is 8 days, 2 to 3 days per endpoint and that Xanda stated this is due to the length and complexity of the DCUSA document.
- 2.8 The Chair highlighted that in error they had advised the Board there were 8 endpoints, when there are actually 6. The Chair advised they would update the Board on this. PW asked whether this would affect the resource needed. The Chair clarified that the resource estimate would still be 8 days.
- 2.9 The Chair advised that members need to agree the 6 endpoints and presented the current list. Members discussed and raised concerns over whether 6 endpoints were required if users were going to manipulate the data anyway.
- 2.10 Members decided that the proposal should progress with the first two endpoints initially and that once that has been implemented, the other endpoints can follow. Members suggested that when the first part is released, a note is sent to users asking them for feedback on the feature. Members noted that this could generate more use cases.
- 2.11 Members highlighted that they do not want to keep adding each endpoint separately and that this should just be done in two releases. Members noted that the cost should be the same as the initial estimate as the same number of endpoints will be included.
- 2.12 The Chair agreed to update the Board on the groups' decision.

05/01 – The Chair to update the DCUSA Board on the DDDG's decision to initially progress ticket 864 with the first two endpoints only, with the four remaining endpoints to follow.

04/02 - Chair to progress new development idea – ‘Current’ and ‘Next’ tabs to sync to current position on the ‘Comparison’ tab in the digital document.

- 2.13 The Chair advised that the Board had approved this request at their August meeting. The Chair noted that Board members had raised a scenario where both tabs did not have the same clause and noted that they would take this into account during development.

- 2.14 The Chair noted that by September this should have progressed to testing phase.

04/03 - Chair to progress new development idea – on the ‘Associated Activities’ section of the ‘Committees and Groups’ page, the ‘Related Committee & Group’ column to be moved to the far right (after Location) and to only show a link if the group is different to the current page.

- 2.15 The Chair advised that the Board had approved this request at their August meeting.

04/04 - Chair to progress new development idea – link added to the ‘Quick Links’ box on the Change Proposal pages to the redlined legal text.

- 2.16 The Chair clarified that this request is to add a ‘Quick Link’ to the version of the redlined legal text included with the Change Report. The Chair advised that the Board had approved this request at their August meeting.

3. DDDG Items

Feedback from the DCUSA Board on DDDG 04 items

- 3.1 As highlighted within the actions above, all items raised at the previous meeting were approved to progress by the DCUSA Board.

4. Review of User Feedback and Requests

All feedback received via the website

- 4.1 The Chair advised they had received the following two requests.

There should be a centralised area on the dcusa website that lists all the members of all current working groups, committees and subgroups. this would include the names, company names and contact details like email addresses. the goal is to provide a clear and accessible overview of who is involved in which working group and committee. it will provide transparency and make collaboration more easier.

- 4.2 One member raised that the membership of Working Groups are not always concrete, with some members signing up and not attending and some members attending and not signing up. The Secretariat added that the lists are not always complete as some members cannot be added due to not having a website user account.
- 4.3 Another member noted that the Group Members are not added for all of the Working Groups. The Chair agreed to feed this back to the team to remind them to populate the lists for all groups.
- 4.4 Another member added that other aspects of the website are sometimes not up to date, for example the statuses in the SIG Issues Log not being consistent with the DIP statuses on the website. The Chair

noted that this could be due to the timing of the website updates being made and agreed to look into this.

05/02 – The Chair to remind the DCUSA team to populate the ‘Group Members’ for all Working Groups on the website, and to ensure the SIG Issues Log and DIP statuses are consistent.

- 4.5 Members discussed and agreed that a central list would not be appropriate and questioned why this would be needed.
- 4.6 Members agreed instead that the current ‘Group Members’ lists should be updated to include email addresses as was previously the case, and for ‘Party Constituency’ to be removed as it is not relevant.

05/03 – Chair to progress development idea – ‘Group Members’ lists should be updated to include email addresses as was previously the case, and for ‘Party Constituency’ to be removed as it is not relevant.

- 4.7 Members raised that it can be difficult to find the pages for each Working Group and agreed that a link should be added to the Change Proposal pages in the purple box at the top right next to the ‘Join this Working Group’ link.

05/04 – Chair to progress development idea – a link to the Working Group page to be added to the Change Proposal page in the purple box at the top right next to the ‘Join this Working Group’ link.

I have just been watching your March 2025 video which covers sticky column headers. Whilst it is not something I would particularly use/require (likely to download the info first) I thought I'd test it on the Escalation contacts exemplified in the video. Unfortunately, even though I am logged in, the horizontal scrolling seems to work okay but the headers don't seem to be 'sticky' and disappear when I start to scroll down.

- 4.8 The Chair confirmed that this feature was in place on the Escalation contacts previously, and suggested that it may have been turned off by mistake during a recent update. The Chair agreed to look into this and fix the issue.

05/05 – The Chair to fix the issue with sticky column headers on the Escalation Contacts table.

Feedback or improvements from attendees

- 4.9 The Chair asked for any further feedback from attendees, to which nothing was raised.

5. Any Other Business

- 5.1 The Chair noted that a representative from another code administrator had requested to join the DDDG and asked for members opinions on whether this was appropriate.

- 5.2 Members discussed and agreed for the member to be added to the group and suggested that during welcomes and introductions at the next meeting, the member could be invited to introduce themselves and their motivation for joining.
- 5.3 The Chair asked for members opinions on whether, on the Change Register page, the 'Progress' heading should be amended to 'Status'. Members agreed this should be 'Status'.

Attachments

- Attachment 1 - DDDG Meeting 05 Slides

New and Open Actions

| Action Ref. | Action | Owner | Update |
|-------------|---|-----------|---|
| 03/01 | The Chair to create a mock view of the charging data and present to the DCMDG at the July meeting. | The Chair | Action ongoing. The Chair presented the mock view to the DCMDG at the July meeting. Members supported the proposal and future API integration and recommended a technical subgroup is established for development. The DCUSA Board approved the request to establish a subgroup at their August meeting. This will progress and an update will be provided at the next meeting. |
| 05/01 | The Chair to update the DCUSA Board on the DDDG's decision to initially progress ticket 864 with the first two endpoints only, with the four remaining endpoints to follow. | The Chair | New action. |
| 05/02 | The Chair to remind the DCUSA team to populate the 'Group Members' for all Working Groups on the website, and to ensure the SIG Issues Log and DIP statuses are consistent. | The Chair | New action. |

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| 05/03 | Chair to progress development idea – ‘Group Members’ lists should be updated to include email addresses as was previously the case, and for ‘Party Constituency’ to be removed as it is not relevant. | The Chair | New action. |
| 05/04 | Chair to progress development idea – a link to the Working Group page to be added to the Change Proposal page in the purple box at the top right next to the ‘Join this Working Group’ link. | The Chair | New action. |
| 05/05 | The Chair to fix the issue with sticky column headers on the Escalation Contacts table. | The Chair | New action. |

Closed Actions

| Action Ref. | | Update | |
|-------------|---|-----------|--|
| 04/01 | Chair to progress new development idea – DCUSA Document to be added as a dataset to the Public REST API. | The Chair | Action complete. This was approved to progress at the Board in August. DDDG members agreed a two phase approach. The Chair will feed this back to the Board. |
| 04/02 | Chair to progress new development idea – ‘Current’ and ‘Next’ tabs to sync to current position on the ‘Comparison’ tab in the digital document. | The Chair | Action complete. |

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| | | | The Chair advised that the Board had approved this request at their August meeting. |
| 04/03 | Chair to progress new development idea – on the ‘Associated Activities’ section of the ‘Committees and Groups’ page, the ‘Related Committee & Group’ column to be moved to the far right (after Location) and to only show a link if the group is different to the current page. | The Chair | Action complete. The Chair advised that the Board had approved this request at their August meeting. |
| 04/04 | Chair to progress new development idea – link added to the ‘Quick Links’ box on the Change Proposal pages to the redlined legal text. | The Chair | Action complete. The Chair advised that the Board had approved this request at their August meeting. |